

Section III Responsibility for Selection:

- A. The School Board delegates selection of school library materials to the School Library Media Specialist in consultation with administration, faculty and when appropriate, students and parents.
- B. The Collection Development Policy for School Libraries will be evaluated for necessary changes on an as needed basis, not to exceed every five years. District librarians will be responsible for the five-year review. Building administrators, Chief Academic officers, and staff may be consulted in this process with the final approval given by the School Board/

Section IV Criteria for Selection of Library Materials

- A. The following criteria shall be considered in the selection of library materials:

- 1. Library materials shall support and be consistent with the educational standards and goals of the state and district and the goals and objectives at each school.

- 2. Library materials shall be chosen with knowledge of the curriculumCi.d411.43 Tm[cu

responsibilities, rights and privileges as participating citizens in our society, and to make intelligent judgements in their daily lives.

6. Library materials shall provide information on opposing sides of controversial issues so users may develop, under guidance, the practice of critical analysis.

B. The selection of library materials on controversial issues will be directed towards maintaining a balanced collection for varying levels of difficulty, diversity of appeal and point of view.

C. Library materials shall clarify historical and contemporary forces by placing emphasis on recognizing and understanding social and economic problems.

Section V. Procedures for Selection of Library Materials:

A. The Library Media Specialist is given the authority to review and select library materials from favorably reviewed in one or more current or retrospective professional viewing tools.

B. Recommendations by administrators, faculty members, students, parents, and other community members will be considered.

C. Selection is an ongoing process which should include the removal of materials no longer appropriate and the replacement of lost and worn materials still of educational value.

Section VI. Rights of Students

Students have the right to access information and materials from a professionally staffed, well-supplied up-to-date school library.

Students shall not be required to read library materials, which are considered objectionable because of religious, political, or moral principles.

Section VII: Procedures for Dealing with Challenged Materials

Any resident or employee of the school district may formally challenge m on the basis of appropriateness. This procedure is for the purpose of considering the opinions of those persons in the schools and the community who are not directly involved in the selection process.

I. Request for Informal Reconsideration:

- A. Challenged materials should be brought to the attention of school personnel and tried to be resolved informally.
1. The library media specialist shall explain to the person making the
of those persons selecting the resource.
 2. The library media specialist shall explain the particular place the questioned materials occupies in the educational program, its intended educational usefulness, and additional information regarding its use, or refer the part

2. The reconsideration committee may choose to consult district counsel with related professional knowledge.
3. The reconsideration committee shall review the challenged material and judge whether it conforms to the principles of selection outlined in

D. Resolution

1. The recommendation committee shall:
 - a. Examine the challenged material
 - b. Determine professional acceptance by reading critical reviews of the material
 - c. Weigh values and faults and form opinions based on the material as a whole rather than on passages or sections taken out of context.
 - d. Discuss the challenged material in the context of the educational program
 - e. Discuss the challenged material with the person making the complaint when appropriate
 - f. Prepare a written report
2. The committee will report the action on the complaint in writing to the superintendent or designee. The superintendent or designee will then forward the response to the person making the complaint..
3. Written re

3. The Board supports the First Amendment to the Constitution of the United States, the Library Bill of Rights, adopted by ALA (American Library Association), and the Access to Resources and Services in the School Library Media Program: an Interpretation of the Library Bill of Rights, adopted by AASL (American Association of School Librarians). Copies of these documents are attached to this policy. When library materials are challenged, the principles of the freedom to read/listen/view must be defended as well.
- 4.

Sample Letter to Complainant

Dear:

We appreciate your concern over use of _____ in our school district.

Instructions to Evaluating Committee

Bear in mind the principles of the freedom to learn and to read and base your decision on these broad principles rather than on defense of individual materials. Freedom of inquiry is vital to education in a democracy.

Study thoroughly all materials referred to you and read available reviews. The general acceptance of the materials should be checked by consulting standard evaluation aids and local holdings in other schools.

Passages or parts should not be pulled out of context. The values and faults should be weighed against each other and the opinions based on the materials as a whole.

Request for Reconsideration of Library Resources

The Jackson Public School District School Board has delegated the responsibility for selection of library materials to the school library media specialist and has established reconsideration procedures to address concerns about those materials. Completion of this form is the first step in those procedures. If you wish to request reconsideration of school or library materials, please return the completed form to the building principal.

Name _____ Date _____

Address _____ City _____

State _____ Zip _____ Phone _____

Name or Organization _____

1. What type of material are you commenting (book, magazine, etc.)?
Please list the following information for material(s). **If commenting on more than one item, please duplicate this sheet and complete a reconsideration request for each item.**

Title _____ Author _____

Publisher _____ Copyright Date _____

2. What caused you to bring complainant against listed material?

3. Have you read the entire content of this material? This includes the entire unit, chapter, topic, or book (if fiction or biography), which includes the objectionable material.

4. What are your main concerns about this material? (Response may require additional pages, use other side of this form or additional pages)

5. Please list other materials that can provide additional information an(nf1 01 3478 ET EMC /P 40 Tm(a)4

