

## COMPUTER USAGE: DATA AND PROGRAM SECURITY

### Section I: PURPOSE

Use of or access to the District and its programs is for performance of official and approved assignments. Use of the computer for access to data and access to secure areas for reasons other than an approved assignment is prohibited. Disclosure of information obtained in carrying out an assignment is to be safeguarded commensurate with the privacy or value of the data and care must be exercised to further ensure against unauthorized modification or use. This policy

2. No "locksmith" type programs will be owned or used by the school, nor will anyone be allowed to use such programs on school